

**What is COVID**

This coronavirus, known as COVID-19, causes illness of varying severity spanning common cold symptoms through to more serious respiratory illness.

Some people may barely notice they are sick at all while some may become very ill, very quickly needing to be hospitalized.

The coronavirus is most likely to spread from person-to-person through:

- direct close contact with a person while they are infectious
- close contact with a person with a confirmed infection who coughs or sneezes, or
- touching objects or surfaces (such as door handles or tables) contaminated from a cough or sneeze from a person with a confirmed infection, and then touching your mouth or face.

Most infections are only transmitted by people when they have symptoms. These can include fever, a cough, sore throat, shortness of breath or loss of taste or smell.

Self-quarantine and self-isolation requirements are in place for all overseas and some interstate travelers or those who may have been in close contact with a confirmed case, usually for a period of 14 days.

**How is JV handling COVID-19?**

JV has established a set of guidelines and processes within their organization to avoid and mitigate the spread of COVID-19 within their workforce, employee's families, community, visitors and facilities.

JV has put together a COVID-19 Task Force to address all issues related to the pandemic and has implemented shift differentials and work from home procedures to limit the amount of individuals throughout both the Plant 15 and Plant 16 facility.

All visitors are required to have a host employee who obtains permission from HR prior to the visitor being permitted to enter either facility.

For more details please see JV COVID-19 Policy Guidelines on the company website resource page.

**Was JV closed during any of the mandatory shutdowns?**

JVM was shut down for a total of one day only. It was quickly decided that JVM is an essential business and may remain open.

**Are visitors required to wear a mask?**

Yes. A face mask is to be worn at all times by all employees and visitors in J.V. Manufacturing Co., Inc. facilities in accordance with the JVM COVID-19 Policy Guidelines.

**Are visitors required to do a COVID screening?**

Yes. As a condition of entry, all employees and visitors agree to answer a series of questions as well as have their temperature taken. All employees and visitors agree to notify HR and their Host Employee immediately if the answer is yes to any of the questions. Questions are listed in the COVID-19 Policy Guidelines.

**What safety measures is JV taking to ensure a healthy work environment?**

All visitors and employees are required to follow the JVM COVID-19 Policy Guidelines.

JV Management, HR, and Maintenance personnel continuously implement cleaning and disinfecting protocols.

**Am I safe visiting JV Manufacturing?**

JVM is well prepared to handle COVID-19 Across our two facilities. Our Employee and Visitor safety is paramount.

**Where should I go for more information?**

<https://www.alleghenycounty.us/healthdepartment/index.aspx>

JV Manufacturing, Inc. website Resource Page COVID-19 Policy Guidelines